**The Lakehouse, Maison Lafitte & The Inn at La Provence Beverage Submission Form**

*This form MUST be filled out in completion and submitted via email to the office coordinator and sales manager by the menu/beverage due date per your contract*

Account Name:

Event Name:

Date of the Event:

Location of the Event:

Name of the package selected: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Price of the package selected: \_\_\_\_\_\_\_\_\_\_

Have you booked two events with us? (example: the rehearsal dinner and the wedding reception)

* Yes
* No

If yes, you will receive whichever options below that are applicable to your event, please indicate which ones apply:

* A welcome champagne drink station for the reception, shower, or brunch (if a wedding, this can be a bubbly cart or truck, please let us know if you do want it \_\_\_yes \_\_\_no)
* Tray passed champagne for toast or speeches for the rehearsal dinner or engagement party
	+ Coffee station for buffet-style events
	+ Coffee service for seated events

*\*venue fees and food and beverage minimums must be met to receive these perks*

*\*the champagne perks are only applicable if a hosted bar package is selected*

Please copy and paste all details of your beverage selection from the packages here:

*If you are selecting a cash or consumption bar option, please indicate which options you want to offer (for instance if you only want beer and wine)*

Are you adding on a 4th hour? \_\_\_yes \_\_\_no

If your event if less than 100 guests, we provide one bar set-up, please let us know if you would like to add an additional bar set-up for $150: \_\_\_yes \_\_\_no

If you are not adding a second bar set-up please indicate where you want your bar? \_\_\_inside \_\_\_outside

Please select which varietals of red wine you would like (choose 2):

* Pinot Noir
* Cabernet Sauvignon
* Merlot

Please select which varietals of white wine you would like (choose 2):

* Chardonnay
* Sauvignon Blanc
* Pinot Grigio

Please select and add-ons

* SPECIALTY DRINK OR MARTINI $6/PERSON
* CHAMPAGNE WELCOME OR TOAST $4/GLASS
* CHAMPAGNE ADDED TO BARS $6/PERSON
* COFFEE $2/PORTION
* SPECIALTY COFFEE $3/PORTION
* PASSED CAFÉ AU LAIT SHOOTER $3/PORTION
* BUBBLY CART/TRUCK $1000—INCLUDES 100 GLASSES OF CHAMPAGNE, ATTENDENT, STYLED CART OR TRUCK

Please list any special requests or accommodations:

For your reference, below are the brands included in our packages:

DOMESTICS—MILLER LIGHT, COORS LIGHT, BUDWEISER, BUD LIGHT, MICH ULTRA

LOCAL—ABITA AMBER

IMPORTS – BLUE MOON. STELLA, CORONA

HOUSE WINE – CHLOE

HOUSE CHAMPAGNE – OPERA PRIMA BRUT